

STILLWATER HOMEOWNERS ASSOCIATION (SWHOA)

APPLICATION FOR LANDSCAPING CHANGES

DATE: _____

FROM: _____ (HOMEOWNER NAME)

_____ (COMPLETE ADDRESS)

CONTACT: _____ (PHONE)

_____ (EMAIL)

Please refer to the Stillwater Architectural Guidelines.

Any changes or request for changes must meet the architectural guidelines set by Mattamy Homes as well as the City of Edmonton's Landscaping Requirements amendment that passed on June 27, 2016. Information regarding the City requirements can be found on the City of Edmonton website at www.edmonton.ca.

Please submit this form including a detailed drawing and description of the landscaping changes you wish to implement to admin@stillwaterhoa.ca. As the Stillwater Homeowners Association is under management, the SWHOA will forward your request to our Board of Directors for review.

You will be notified if your application has been approved, if more information is needed or if your application is denied, etc. This process can take two (2) to three (3) weeks to complete.

Please provide as much information as possible:

- 1) Location – i.e. front yard, side yard, back yard, etc.

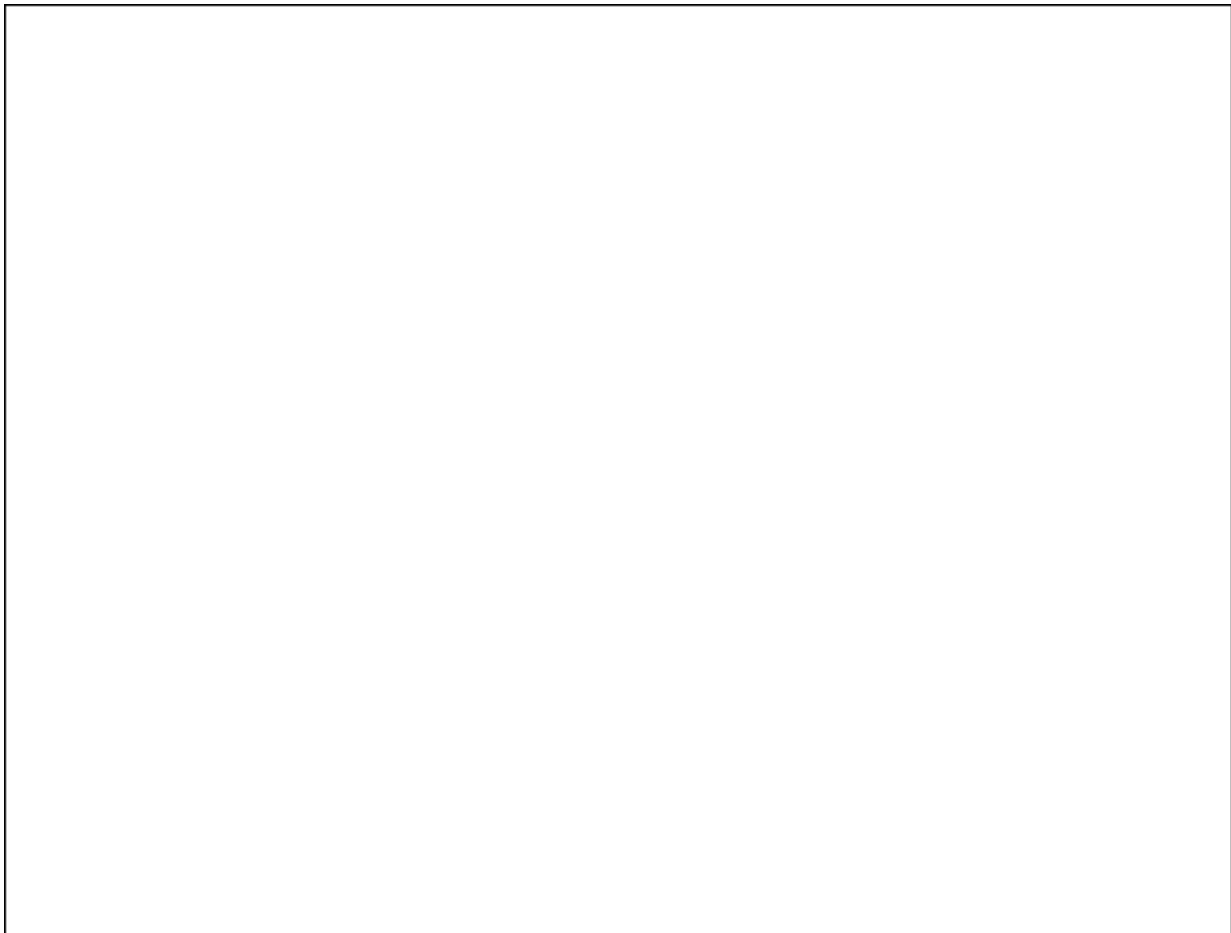
- 2) Materials – i.e. turf, gravel, rock, wood chips, mulch, etc. edging/borders – i.e. rock wall, rubber edging, fence, etc.

3) Plant materials – flowers, shrubs, trees, garden planting, etc. Full descriptions must be provided, i.e. shrub/tree size, planting distance, etc.

4) Additional details – i.e. underground sprinklers, change in grade, retaining wall, etc.

5) Timeline – i.e. when do you plan to start the project/when do you plan to complete?

Drawing/rendering:

A large, empty rectangular box with a thin black border, intended for a drawing or rendering of the project. The box is currently blank.

NOTE: Do not commence any landscaping prior to receiving written approval from the SWHOA. Any landscaping work completed prior to receiving approval will result in costs to the homeowner should the landscaping not be in compliance with Stillwater Architectural Controls and approval.

Also note, that all landscaping costs are the sole cost of the homeowner. The SWHOA will not absorb any costs.

Once approval is given and the work completed. Please contact admin@stillwaterhoa.ca to schedule the landscaping inspection. Once inspection has been completed you will receive a letter as to the review.

Landscapes that do not meet the requirements as approved will risk failing their landscaping inspection and will be subject to additional costs to correct the situation. All additional costs will be the sole cost of the homeowner.

Thank you,

STILLWATER HOMEOWNERS ASSOCIATION

C.A. Konanz, General Manager SWHOA

DATE: _____

APPROVED / DENIED / REQUESTED REVISIONS / MORE INFORMATION

I (Homeowner) ACCEPT and agree to abide by the landscape requirements on this _____ day of _____, 20 _____.

SIGNATURE:

